

Middlesex County Vocational and Technical High School

**21 Suttons Lane, Piscataway, N.J. 08854
Telephone (732) 985-0717 FAX (732) 985-7717**

September 2018

Dear Parent/Guardian:

The safety of our students is always important but especially during inclement weather and public emergencies. At times it may be necessary to close school or delay the opening of the school day based on weather conditions. I am providing you with information you will need when it is necessary for us to close our school.

The following are our procedures:

- Public broadcast announcements are made on **Radio Station WCTC-1450 AM and on Television Channel 12**. These stations are used to announce school closings or delayed openings for the Middlesex County Vocational and Technical School.
- Radio and television announcements regarding Middlesex County Vocational and Technical Schools closings or delayed openings are announced as follows:
**“Middlesex County Vocational and Technical Schools in the following locations:
East Brunswick, Perth Amboy, Piscataway and Woodbridge.”**
- When listening to the public broadcast announcements, pay particular attention as to whether our school district is “closed” or on a “delayed opening.” In the event that a delayed opening is called, and weather conditions worsen so that school must be cancelled for the day, the public announcement on radio and television will be revised to “closed” at the earliest practical time. **Therefore, whenever there is a delayed opening, you should continue to listen to the public service announcements for updates.**
- **Middlesex County Vocational and Technical High School is not connected with the school systems in your local community.** Therefore, if you do not specifically hear “Middlesex County Vocational and Technical School in the following locations: East Brunswick, Perth Amboy, Piscataway and Woodbridge,” then you may safely assume that school is open.
- Middlesex County Vocational and Technical Schools subscribe to the **Honeywell Instant Alert™ for Schools**. **Please be sure to keep your Genesis Parent Profile, address and phone number updated to ensure proper notification.**
- **Middlesex County Vocational and Technical Schools' students are transported to our schools by their local school district. If your HOME DISTRICT is closed, you may safely assume that no bus transportation will be provided to or from our school on that day. If your HOME DISTRICT has a delayed opening, you should follow their delay schedule for proper bussing pick-up times. Please call your home district transportation department with transportation concerns.**
- **Students should not wait for their buses once they know that their sending school district is closed.**
- **Since bus transportation is provided by the sending school district, students should expect their bus pick-up time to be later. However if the sending district is also on a delayed opening, the bus may pick-up our students later than usual due to possibly different schedules. Therefore, students should also listen to public broadcast announcements for a delayed opening for their community school district to ascertain if, because of the sending school district schedule, there will be a transportation delay.**

During inclement weather, please refer to this letter. It is almost impossible to answer the many telephone calls that come into my office on such mornings requesting information that is readily available on the radio or television.

I can assure you that every effort is made to make inclement weather days run as smoothly as possible. However, since unforeseen circumstances may occur, I will be happy to discuss with parents/guardians any problems that occur with transportation.

I hope this information is helpful to you. Please feel free to contact my office at 732-985-0717 if you have questions, need clarification, or have problems with student transportation.

Sincerely,

Administration