ATTENTION APPLICANTS

Middlesex County Vocational & Technical School
Practical Nursing Program

CANDIDATES WHO ARE ACCEPTED FOR ADMISSION WILL BE GIVEN DETAILS FOR COMPLETING THE ADMISSION PROCESS INCLUDING A CRIMINAL BACKGROUND CHECK WITH THEIR ACCEPTANCE LETTER.
Dear Applicant:

Thank you for your inquiry concerning our Practical Nursing Program at Middlesex County Vocational and Technical School.

Please complete the attached application form and return it with a NON-REFUNDABLE money order for $50.00 payable to Middlesex County Vocational & Technical Schools or M.C.V.T.S.

Enclose copies of the required documents along with your application and mail to:

Middlesex County Vocational & Technical School
21 Suttons Lane
Piscataway, NJ 08854
Attn: Ms. Marie Monte

If your high school education was outside of the United States, your transcript must be evaluated by one of the Education Credentials Evaluation Services on the next page.

If you have any questions, please call the Health Occupations Office at: 732-985-0717 Ext. 2272 or Ext. 2273.

We look forward to meeting you in the near future.

Yours truly,

Rosemary Hoeler

Rosemary Hoeler, BS, BSN, RN
Program Coordinator
Practical Nursing & Health Occupations
IF YOUR HIGH SCHOOL EDUCATION WAS OUTSIDE THE UNITED STATES, YOU MUST HAVE A FOREIGN TRANSCRIPT EVALUATION SUBMITTED TO THIS OFFICE BEFORE YOU TAKE THE ADMISSION TEST.

YOU MAY CONTACT ANY ONE OF THE FOLLOWING SOURCES LISTED BELOW TO OBTAIN THIS EVALUATION.

EDUCATION CREDENTIALS EVALUATION SERVICES

Globe Language Services
305 Broadway Suite 401
New York, NY 10038
(212) 227-1994

Educated Choices LLC
127 Inwood Avenue
Upper Montclair, NJ 07043
(973) 746-6512
PRACTICAL NURSING PROGRAM (15 MONTHS)
Post Secondary Level
Accredited by N.J. Department of Education
Division of Adult & Occupational Education
Includes Academic-Clinical Experience
Certified Teachers
Upon successful completion of program the
Student earns a diploma from Middlesex County
Vocational & Technical Schools.
Graduates are eligible to take the NCLEX-PN exam
for licensure.

QUALIFICATIONS FOR APPLICANTS
17 years of age- H.S.GRADUATE-Documented by
submission of U.S. high school diploma, original
Foreign High School transcript evaluation or
State issued GED scores
Satisfactory physical and mental health
Please note all applicants are required to have
health/accident insurance coverage when enrolled
in the LPN program
Own transportation

APPLICATION PROCESS
Download application on line at www.mcvts.net
Select Adult Education - Select Practical Nursing
Select Application and Fees - Print and Complete
application - Submit completed application with a
$50.00 NON REFUNDABLE MONEY ORDER
(NO PERSONAL CHECKS, CREDIT CARDS OR CASH IS ACCEPTED)
Submit copies of all required documents.

ADMISSION PROCESS
Once you submit your completed application you
will be instructed on how to sign up for the ATI
TEAS nursing exam. The exam consists of
reading, math, english and science. Our school
requires a total score of 57 or higher to be accepted
into our program. If you pass the TEAS testing
you will be notified of the date and time of the
Orientation.

PROGRAM OF STUDY 15 MONTHS
Spring classes begin in February
Fall classes begin in September
(Our school is closed during July and August)
5 Days a week, 6 hours per day
Class Day 8:45 AM - 3:30 PM.
Clinical Day 8:00 AM - 3:00 PM
Some exceptions are scheduled.

PROGRAM FEES (subject to change)
Uniforms approximate cost $250.00-$300.00
Books approximate cost: $700.00

TUITION
In County Residents: $6,420.00
Out of County Residents: $8,430.00
CPR and First Aid Certification courses:
$50.00 – approximate fee - each

Philosophy and objective of the
program available upon request.

THE PRACTICAL NURSING CURRICULUM
INCLUDES THE FOLLOWING COURSES.
Anatomy/Physiology/Microbiology
Pharmacology
Nutrition
Behavioral/Social Sciences
Sociology
Psychology
Contemporary Health Issues
Fundamentals of Nursing
Medical –Surgical Nursing I
Medical – Surgical Nursing II
Mental Health/Psychiatric Nursing
Obstetrical Nursing
Pediatric Nursing

Health Occupations Office
Middlesex County Vocational and
Technical Schools
21 Suttons Lane
Piscataway, NJ 08854
Phone: 732-985-0717 Ext. 2272
Fax: 732-985-5938
PLEASE SUBMIT A COPY OF THE FOLLOWING DOCUMENTS WITH YOUR APPLICATION:

1 $50.00 MONEY ORDER (NON REFUNDABLE)

2 A COPY OF YOUR U.S.A. HIGH SCHOOL DIPLOMA, STATE ISSUED GED OR FOREIGN TRANSCRIPT EVALUATION DEMONSTRATING THE EQUIVALENT OF COMPLETION OF A U.S.A. HIGH SCHOOL EDUCATION

3 A SIGNED COPY OF YOUR SOCIAL SECURITY CARD

4 A COPY OF YOUR BIRTH CERTIFICATE, IF YOU WERE BORN IN THE USA, OR A COPY OF YOUR RESIDENT ALIEN CARD (FRONT AND BACK) OR VALID EMPLOYMENT AUTHORIZATION CARD OR NATURALIZATION CERTIFICATE OR CURRENT U.S.A. PASSPORT

5 A COPY OF YOUR DRIVER LICENSE THAT CONTAINS YOUR PHOTO AND YOUR SIGNATURE OR DMV STATE IDENTIFICATION CARD WITH PHOTO AND SIGNATURE. A COLLEGE OR HIGH SCHOOL IDENTIFICATION CARD WITH PHOTO AND SIGNATURE

APPLICATIONS WILL NOT BE PROCESSED UNTIL ALL OF THE DOCUMENTATION IS RECEIVED.

INCOMPLETE APPLICATIONS MAY RESULT IN THE APPLICANT MISSING THE DEADLINE FOR THIS SEMESTER. PLEASE BE SURE YOU HAVE INCLUDED ALL THE REQUIRED DOCUMENTS WITH YOUR APPLICATION.

WHEN THE APPLICATION PROCESS IS COMPLETED, YOU WILL RECEIVE INSTRUCTIONS BY MAIL FOR ADMISSION TESTING.
FALL SEMESTER BEGINS IN SEPTEMBER – DEADLINE TO SUBMIT APPLICATION IS APRIL 15th
SPRING SEMESTER BEGINS IN FEBRUARY – DEADLINE TO SUBMIT APPLICATION IS OCTOBER 15th

MIDDLESEX COUNTY VOCATIONAL & TECHNICAL SCHOOL
PRACTICAL NURSING PROGRAM
21 SUTTONS LANE
PISCATAWAY, NJ 08854
PHONE: 732-985-0717 Ext. 2272 FAX: 732-985-5938
www.mcvts.net

PRACTICAL NURSING PROGRAM APPLICATION FOR ADMISSION

Name ___________________________ Date __________________

Last First (Middle Initial) (Maiden Name)

Address ____________________________ Street (Apt #) (Town) City State Zip Code

Mailing Address ________________________ P.O. Box (Town) City State Zip Code

Home Phone ____________________________ Cell Phone __________________________

Date of Birth __________________ Place of Birth __________________ Country of Birth __________________

Male: ________ Female: ________ Social Security Number __________________________

Email address: ____________________________ (Please Print Legibly)

Are You a U.S. Citizen? YES____ NO_____ If Not, Please Answer the Following:

Visa Status ____________________________ Are You a Permanent Resident? __________________

Alien Registration No. __________________ Country of Citizenship __________________

(Please submit a copy of your card – Front and Back) First US Entry Date: ______________

Write your name as it is on your OFFICIAL HIGH SCHOOL TRANSCRIPT or G.E.D. Score Results.

NAME ___________________________ LAST __________ FIRST __________ MIDDLE NAME OR INITIAL
# PRIOR EDUCATION

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<th>High Schools Attended</th>
<th>City/State</th>
<th>Dates of Attendance</th>
<th>Graduation Date</th>
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<th>Colleges/Other Schools Attended</th>
<th>City/State</th>
<th>Dates of Attendance</th>
<th>Graduation Date</th>
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Do you hold a High School Equivalency?  YES_______  NO__________

If Yes, Please Answer the Following:  SCORE_______  DATE__________

# EMPLOYMENT RECORD

LIST PRESENT EMPLOYER AND LAST TWO PREVIOUS EMPLOYERS

<table>
<thead>
<tr>
<th>EMPLOYER</th>
<th>ADDRESS</th>
<th>POSITION</th>
<th>DATES OF EMPLOYMENT</th>
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**NOTE:** In accordance with Federal and State laws and the policy of the Board of Education of the Vocational Schools in the County of Middlesex, The Middlesex County Vocational & Technical High Schools and Adult Technical Schools assure that the benefits, services, programs, and employment opportunities offered by this institution are available to all persons regardless of race, religion, color, national origin, ancestry, sex, handicap, marital or veteran status. Also, lack of English language skills is not a barrier to admission and participation in the program. Further information regarding our nondiscriminatory policy can be obtained from our Affirmative Action Officer (Phone: 732-257-3300).
DIRECTIONS TO THE PISCATAWAY SCHOOL

If traveling from the North: Take the NJ Turnpike to the South. Get off on Exit 9. Take Rt. 18 North, travel past the area of New Brunswick and the Rutger’s College exit. Continue on Rt.18 North to Metlars Lane. Stay on Metlars Lane. Go to the second traffic light and turn right on Suttoms Lane for one mile. The school is located on your left, just before the “T” intersection.

If travelling from the South: Take the NJ Turnpike North. Get off on Exit 9. Take Rt.18 North, travel past the area of New Brunswick and the Rutger’s College exit. Continue on Rt.18 North to Metlars Lane. Stay on Metlars Lane. Go to the Second traffic light and turn right on Suttoms Lane for one mile. The school is located on your left, just before the “T” intersection.

From Route #1 North or South: Take Route #18 North in the direction of New Brunswick. Go approximately 4 miles. Take the Metlars Lane – Rutgers RAC/Livingston campus Exit. Go to the second traffic light and turn right onto Suttoms Lane for one mile. The Piscataway Campus is on your left, just before the “T” intersection.

From Rt.287: Take Stelton Rd/Plainfield Ave., make a right on Ethel Road to end and then make a left on Suttoms Lane. School is on your left.

From Route 27: Take 27 to Plainfield Avenue, take Rt. 529 North. Turn left on Ethel Road to end then turn left on Suttoms Lane, Piscataway Vocational & Technical School is on your left.

NOTE:

If you are not familiar with the area, we suggest that you drive to the school prior to your test date. This will allow you to find the correct route for you and determine how much time you will need to arrive at the school on time.

Our address is 21 Suttoms Lane, Piscataway, NJ and our telephone number is 732-985-0717 Ext. 2272

PLEASE NOTE: DO NOT PARK DIRECTLY IN FRONT OF THE SCHOOL. PLEASE PARK IN THE PARKING LOT ON THE SIDE OF THE BUILDING!! THANK YOU FOR YOUR COOPERATION!!

Please Drive Safely!