

ADMISSIONS

Based on the board of education's equal educational opportunity resolution, the board guarantees admission provided the student meets the admission standard established in the schools. The chief school administrator or designee shall develop criteria for admission based on academic achievement, interviews and the recommendation of the school counselor from the local district.

State and federal statutes and regulation prohibit school districts from discriminatory practices in employment or vocational educational opportunities against any person by reason of race, color, creed, religion, sex, ancestry, national origin, age, English proficiency, sexual preference, marital status or veteran status. Further, state and federal protection is extended on account of disabilities, social or economic status, pregnancy, childbirth, pregnancy related disabilities, actual or potential parenthood, or family status and other applicable laws.

In instances of limited capacity for a program, applicants from within the county shall be admitted first. When the school program serves both high school and adult students, the high school applicant shall be given precedence in admission. Otherwise, qualified applicants shall be admitted on a first-come, first-served basis.

No tuition shall be charged to residents of Middlesex County for admission into the day-school programs, but non-resident students shall pay tuition as set by the board of education. A registration fee will be charged all students for evening school courses.

1. Vocational and Technical High Schools

To qualify for entrance at the ninth-grade level, a student must have completed the eighth grade. Transfers shall be accepted at other levels provided students have completed the work required for the level in the school from which they wish to transfer. Additionally, to enter at grade 12 level, a student must have previously completed one year of vocational education in the occupational area of their choice.

Before admission, the student shall be interviewed to determine aptitudes, abilities, interest and placement in an appropriate program. The educational goals will be reviewed with each candidate to ensure his/her understanding of the goals and willingness to develop a work ethic that will contribute to the achievement of these goals.



In all instances a transcript of credits, test data and the attendance record must be received from the school formerly attended by the student. The local district's chief school administrator or designee and the parent/guardian must approve the application.

2. Adult Technical Schools

Any high school graduate may be admitted to an Adult Technical School program who has the qualifications needed for success. Persons with less than four years of high school may be accepted for certain courses provided they are at least 17 years old and possess the background and experience which indicates that they can successfully complete the course. Admission shall depend on the applicant's qualifications and openings available in program desired.

The applicant shall have a personal interview to ascertain his/her interest in a particular program.

3. Evening School

All students enrolling in courses offered by the evening school pay registration fees as set by the board of education and purchase required textbooks.

Any person 16 years of age or over who is not enrolled in a regular school may enroll in the evening school. Prerequisites, including trade experience, may be established for certain courses.

Apprentice Training: In order to qualify for enrollment, the applicant must be employed and registered as an apprentice.

Transfers into Grades 9 Through 12

Students transferring into the district are expected to present copies of records from the previously attended school district to aid in placement. Also required are proof of immunization and proof of identity such as birth certificate or social security card.

Within the time prescribed by law, the building administrator designee shall request the student's records in writing from the school district of previous attendance.



POLICY

Initial placement shall be made on the basis of the records, but adjustment may be made at the discretion of the administration when the state-mandated assessment indicates that such adjustment would be beneficial to the student. Parents/guardians shall be informed of this policy on registration.

Verification

The board reserves the right to verify the residency of any student and the validity of any affidavit of guardianship. When there is any doubt as to whether a student is entitled to free public education in the district schools, all procedures of the law shall be followed.

Homeless Students

The district will determine the educational placement of homeless students and respond to appeals concerning them made by parents/guardians or other parties in accordance with New Jersey statutes and administrative code.

N.J.S.A. 18A:3988-1 et seq.

N.J.A.C. 6A:14-3.3; 6A:17-2.1 et seq; 6A:22-1.1 et seq.

Adopted: 9 March 2016

